

BYLAWS OF GALLATIN VALLEY U.S.A. WRESTLING CLUB
ADOPTED JANUARY __, 2003

ARTICLE I - NAME

Section 1 - The organization shall be known as Gallatin Valley U.S.A. Wrestling Club, located in the city of Bozeman, in the state of Montana.

ARTICLE II - PURPOSE

Section 1 - To increase the awareness and participation in the sport of wrestling in Gallatin County. This is accomplished by developing and promoting an understanding and appreciation of wrestling on the part of both parents and youngsters, and to prepare both for the next levels of wrestling in Bozeman middle and high school programs.

Section 2 - To supervise, sponsor, and financially assist a disciplined and competitive program of wrestling.

Section 3 - To develop in members, the ideals of good sportsmanship, honesty, and respect for authority.

ARTICLE III - MEMBERSHIP

Section 1 - Any youth desiring active membership will be registered at the club sign-ups or the first activity he/she attends.

Section 2 - Youth membership in the organization requires payment of an annual membership fee which will be determined by the Board prior to the start of each season; presentation of a copy of the applicant's birth certificate; and, completion of the club's membership application and medical forms by a parent or legal guardian.

Section 3 - Membership period shall be from the sign-up date of each year to the sign-up date of the following year.

ARTICLE IV - BOARD AND OFFICERS

Section 1 - The Board shall consist of the following 11 positions: President, Vice President, Secretary, Treasurer, Registrar, Equipment Manager, Head Coach, Head Wrestling Coach of Bozeman Senior High School (or his designee), Head Club Mom, and two Board Members-at-large.

Section 2 - Officers and those elected Board positions shall be elected annually by a simple majority of those present at a general meeting in December of each year, which should or may include all current Board members, all current Officers, coaches, and parents of registered wrestlers. To cast a vote, the person must be present at the

general meeting.

However, for the purposes of the 2003 wrestling season only, the elections of the Board members shall take place within 10 days after adoption of these By-Laws, and notice of said adoption and of the meeting to conduct elections.

Section 3 - The Board position held by the Head Coach of the wrestling club and the Head Coach of Bozeman Senior High School (or his designee) shall be non-elected positions.

Section 4 - The Head Coach of the wrestling club shall be appointed, via a simple majority vote, by the Board members at the general meeting. That appointment shall continue from year to year except as provided in Section 5, Article IV, *infra*.

Section 5 - Board members and Officers shall hold their position until: (a) a successor is duly elected (for those elected positions); (b) death or disability; (c) resignation; or, (d) removal from office by 8 or more votes of the entire Board.

Section 6 - Vacancy for any reason shall be filled by appointment of the remaining Board members, via simple majority vote, until the next general December meeting.

ARTICLE V - DUTIES OF OFFICERS AND BOARD MEMBERS

Section 1 - President - The President shall supervise all the club's business affairs, and enforce all the rules of the club. He/she shall preside at all board and general meetings and assure that orderly and complete meetings are conducted. The President shall be a co-signer on checks issued on behalf of the club.

Section 2 - Vice-president - The Vice-president shall assist the President in the performance of his duties. In the absence of the President, the Vice-president shall perform the duties of the President. The Vice-president shall also perform other duties as assigned by the President. The Vice-president is also a co-signer on checks issued on behalf of the club.

Section 3 - Secretary - Records the minutes of all meetings and prepares a copy of such minutes for permanent record, and for each member present at the next meeting. The Secretary is also responsible for the correspondence of the club as deemed necessary. Upon notification by the President, the Secretary shall notify all members by phone, mail, or by personal contact of the time and place of all meetings, other than those regularly scheduled in advance and already published or posted.

Section 4 - Registrar - Registers all new members; collects membership fees; maintains file of copies of birth certificates for each member; sees that all paperwork is filled out and complete; submits registration forms (or electronic data) and fees to the Montana U.S.A.W. organization on a timely basis; and, maintains and updates club roster regularly.

Section 5 - Treasurer - Maintains the financial records of the Club, and prepares checks as directed by the Board or President. The Treasurer shall make timely bank deposits, and give a current financial report at each meeting. The Treasurer shall be a co-signer on checks issued in behalf of the Club.

Section 6 - Equipment Manager - Issues club singlets, club sweats, club shirts and/or other gear to each registered member prior to his first tournament, and maintains a record of same; collects said clothing/gear from members when they are through wrestling for the season if so requested by the Board; notifies Secretary to bill members who have failed to return said clothing/gear at the end of the season; arranges for the purchase of club singlets, club sweats, and club shirts for the club, with Board approval; and, makes recommendations concerning the purchase of new club clothing/gear. Additionally, the equipment manager will be responsible for ordering, purchasing and selling clothing/gear at any tournament hosted by the club, after Board approval.

Section 7 - Head Coach - Helps recruit and train volunteer coaching staff; prepares and implements coaching syllabus for season and individual practices; trains and coordinates assistant coaches; and, oversees the practices and tournaments on behalf of the wrestlers. This is a non-elected position.

Section 8 - Bazeman Senior High School Wrestling Coach (or his designee) - Shall serve as official liaison person with the school and school district, provide input in the selection and training of the Club's volunteer coaching staff, and generally provide his/her input on club operations as it relates to the high school wrestling program. This is a non-elected position.

Section 9 - Head Club Parent - Recruits and coordinates other "veteran" parents to serve as a resource for new parents, and will address questions new parents and wrestlers may have about the Club or wrestling tournaments. The Head Club Parent is to act as a liaison between the Head Coach and the parents.

Section 10 - Board Members-at-large - Duties will be defined and assigned as needed and determined by the Board. The two members-at-large positions should be held by individuals who would be representative of the majority of parents, and who have skills and/or experience with the Club that would enhance the Club's objectives.

ARTICLE VI - MEETINGS

Section 1 - The Club's Board shall meet at least monthly from January through April, or as necessary to effectively conduct the orderly business of the club.

Section 2 - Upon notification by the President, the Secretary shall notify all members by mail, newsletter, phone, e-mail or in person, of the time and place of all meetings at least 5 days in advance.

Section 3 - All general meetings and discussions of the Board shall be open to any member.

Section 4 - The members of the Board shall be the controlling voting members of the Club. The Board, on it's own, or by proposal from the floor, may vote either to poll its present on a specific issue before casting their votes on an issue, or may vote to accept the results of a majority vote by all present.

Section 5 - All meetings shall be run in an orderly manner. No member may have the floor for discussion unless recognized by the chairman.

Section 6 - Minutes of all meetings shall be recorded and made available in writing at the next official meeting. Copies of all meeting minutes are to be maintained for future reference.

ARTICLE VII - QUORUM

Section 1 - A quorum shall consist of at least a minimum of a simple majority (6) of the Board in order to conduct ordinary business.

Section 2 - Approval by at least 2/3 of all present at a general meeting is necessary to amend, add, or replace any articles in these bylaws.

ARTICLE VIII - ELECTIONS

Section 1 - Elections for new officers will be held at the December general meeting each year by a simple majority of those present, which should or may includes all current Officers, Board members, coaches, and parents of registered wrestlers.

Section 2 - A nominating committee, appointed by the President, shall meet prior to the election meeting to prepare a slate of candidates for office and board positions. Nominations will also be taken from the floor by any members present. All nominees must be present for nominations, and must agree to serve.

Section 3 - An election will be held for each contested office, with the President and Secretary responsible for counting of the votes.

ARTICLE IX - FINANCES

Section 1 - Contracts - Only the Board may authorize contracts on the part of the organization.

Section 2 - Loans - No loans may be contracted on behalf of the Club, and no evidence of indebtedness shall be issued in it's name unless authorized by a resolution of the Board. Such authority may be general or confined to specific instances.

Section 3 - Checks - All checks of any amount in excess of five hundred dollars (\$500.00) require two signatures. Those approved to sign checks include the President, Vice-

president, and the Treasurer.

Section 4 - Deposits - All funds of the Club not otherwise employed for its purposes shall be deposited in a timely fashion to the credit of the Club in such banks or other depositories as the Board may direct.

Section 5 - Financial Audit - The Board may appoint a qualified member or agent to conduct an annual audit of the income and expenses of the organization.

These bylaws approved on the ____ day of January, 2003.

Signed by: